



PERSONNEL FILE INFORMATION RELEASE FORM

FULL
NAME: _____

(PRINT or TYPE)

SOCIAL SECURITY ACCOUNT
NUMBER: _____

DATE: _____

CURRENT
ADDRESS: _____

TELEPHONE NUMBER: _____

This release is being made in conjunction with a request by _____ for further information pertaining to me that may be contained in either my student and/or officer file that is maintained at the Nebraska Law Enforcement Training Center.

I authorize the Nebraska Law Enforcement Training Center (hereinafter N.L.E.T.C.) to release the information listed below to _____, or other authorized representative of _____.

This release shall include information pertaining to certification and certification status, employment, medical, and educational records, which shall include but not be limited to: academic, achievement, certification, attendance, athletic, personal history, and disciplinary records.

I understand that N.L.E.T.C. will release this requested information by the most expeditious means possible unless otherwise indicated by me. I specifically authorize N.L.E.T.C. to release the requested information by (please mark the

requested release option):

_____ any means, including facsimile

_____ United States Postal Service only

_____ Personal on-site inspection only

I hereby release N.L.E.T.C., as custodian of the above records, including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family, or associates, because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of this release, you may contact me at the above-mentioned address.

This release of information form, or a duly executed photocopy and/or fax is valid for a period of one year from the date of execution.

I, the undersigned, after first being duly sworn, hereby acknowledge that I give the above authority to release information of my own free will and for the purposes stated therein and I have voluntarily furnished my social security number.

SIGNATURE

Subscribed and sworn to before me on this
_____ day of _____, 2_____

Notary Public

Return completed form to: Nebraska Law Enforcement Training Center
3600 North Academy Road
Grand Island, NE 68801-9200